

## Memorandum

Date: 17 January 2009  
To: Ms Tokiko Bazzell, Chair  
Ms Victoria Bestor, Executive Director  
From: Chiaki Sakai & Amy Paulus, Co-chairs, ILL/DD Committee  
Re: Activities and Plans of the ILL/DD Committee

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### **Committee Member Status**

Two ILL Librarian members, Margaret Ellingson and Michelle Foss, rotated off from the Committee at the end of December 2008. Additional ILL staff member, Patricia Duff, was recruited in July 2007 in order to add another pair of ILL Librarian and Japanese Studies Librarian from the same institution. Therefore, the Committee needs to fill only one of these two positions. The Committee decided to recruit additional Japanese Studies Librarian member to prepare for the Committee website updates in 2009 and is currently searching for a new Japanese Studies Librarian member.

Hitoshi Kamada's original term also ended on December 31, 2008. However, he agreed to stay on the Committee until his NCC council member term ends in June 2010 in order to especially provide support for recently developed Japanese GIF Holding Library Finder.

### **Launch of Japanese GIF Holding Library Finder**

Newly developed Japanese GIF Holding Library Finder was launched in November 2008. The program was developed under the supervision of Hitoshi Kamada and Yan Han, Information Systems Librarian at the University of Arizona. It is compatible with English version of the NII Webcat. This program should provide powerful aid for our library users to find appropriate potential suppliers and reduce the number of requests by guesswork. The program currently resides at <http://jpnlending.library.arizona.edu/>. Program maintenance details and arrangement need to be discussed with the NCC.

### **Meeting with the Japan Team**

Hitoshi Kamada and Chiaki Sakai met with the Japan Team (Mr. Oba from Hitotsubashi, Mr. Tochitani from University of Tokyo, Ms. Modeki from Ochanomizu University, Prof. Tutiya and Ms. Aihara from Chiba University, Mr. Ogawa from Osaka University, and Mr. Hosokawa and Mr. Saito from the NII) at the University of Tokyo on December 22, 2008.

The major topics discussed include committee listserv usage, possibility of expanding GIF membership to outside of North America and Japan, reviewing registration procedures, GIF FAQ for North American members and Japanese members, GIF statistic data analysis, and future activities planned for 2009.

Regarding the possibility of expanding the GIF membership to outside of North America and Japan, the Japan Team expressed their concerns and preference to establish a separate program with individual countries like they did for Japan-Korea ILL/DD program. This

model works better to prevent a confusion of responsibilities and understand specific ILL/DD needs and practice in different countries.

Ms. Kazuyo Good, ILL staff at Pittsburgh, gave a presentation on how ILL requests from Japan were handled at Pittsburgh and what kind of difficulties she encounters at Toshokan Sogoten in November. Her presentation materials were shared with the Japan Team and cultural differences between North America and Japan were discussed.

The Japan Team is also working on creating GIF FAQs for Japanese members.

### **System Status**

Operations have been working smoothly.

The NCC web server was down and the GIF participant information was inaccessible to the Japanese GIF members for a few days in October.

### **GIF Project Participants as of January 12, 2009**

Japan	152 (loan service 81)
North America	71 (loan service 38)