

**Interlibrary Loan with Keio University**  
[http://www.mita.lib.keio.ac.jp/en/index\\_e.html](http://www.mita.lib.keio.ac.jp/en/index_e.html)

The Keio University Library has recently become a full participating member in OCLC and its collection is a very rich resource for North American universities. Keio's OCLC symbol is **KEI**.

**Where to Confirm Holdings Information:**

Sending requests to Keio requires a slightly different workflow than either sending requests to Waseda University Library (LWU), whose holdings are listed in OCLC, or to most GIF member libraries, whose holdings are listed in NACSIS Webcat Plus. Keio's holdings are scattered among different union catalogs in Japan and the United States.

NACSIS Webcat Plus: Materials before 1998

RLG Union Catalog: Materials between September 1998 and 2004

OCLC WorldCat: Some materials are cataloged in OCLC, but will not load its back-files of records into the OCLC WorldCat database.

So the easiest way to confirm holdings information is to check the Keio University Libraries Catalog, KOSMOS II OPAC.

Materials added to library since 1961:

[http://catalog.lib.keio.ac.jp/index\\_e.html](http://catalog.lib.keio.ac.jp/index_e.html)

Japanese Books acquired before 1961:

<http://catalog.lib.keio.ac.jp/obooks/washo/>

To see the detailed information about which catalogs to search, see this chart:

[http://catalog.lib.keio.ac.jp/shiryo\\_e.htm](http://catalog.lib.keio.ac.jp/shiryo_e.htm)

Note: Keio University Library will lend books overseas with call number beginning with "A" or "B" and published after 1960. Otherwise, request copies only.

**Contact:**

Address: 2-15-45, Mita, Minato-ku, Tokyo, Japan

Zip Code: 108-8345

Tel: +81-35427-1657 / Fax : +81-35484-7780

E-mail: [mita-ill@lib.keio.ac.jp](mailto:mita-ill@lib.keio.ac.jp) Home-Page: <http://www.mita.lib.keio.ac.jp/>

**Lending Policy:**

**Copies**

Fees: No charge 1-9p  
500YEN or 5IFM 10-19p  
1000YEN or 10IFM 20-29p  
1500YEN or 15IFM 30-39p  
2000YEN or 20IFM 40-49p

Delivery: via e-mail, airmail

**Loans**

Loan Period: 1 month per item / up to 3 items per library

Renewal: None

Fees: 2000YEN or 20IFM per volume

Delivery: via airmail

Available materials: Call number beginning with "A" or "B", and published after 1960

Non-Circulation Lending Restriction: Use within the library only

Returned Via: Use the registered mail

Note: No rush service available

**OCLC Symbol:**

KEI

Keio asks that requesting libraries enter the Keio OCLC symbol twice **KEI, KEI** so that they have enough time to respond to requests.

## A Step-by-Step Guide to Searching Keio OPAC (KOSMOS II OPAC)

Keio's OPAC is called KOSMOS II OPAC. It has an English language search screen and is searchable by using ALA/LC Romanization Rule. You have an option to search their OPAC not only by ISBN and ISSN but also by titles and authors.

**STEP ONE:** Access KOSMOS II OPAC at [http://catalog.lib.keio.ac.jp/index\\_e.html](http://catalog.lib.keio.ac.jp/index_e.html). If you are using ISBN or ISSN, keyword search screen works fine. If you'd like to search more specifically by title or author, choose Advanced Search.

Keio University Libraries Catalogs Japanese

**KOSMOS II OPAC** KOSMOS II OPAC is a union catalog for Keio University Libraries.

[Advanced Search](#) / [Title List](#) / [Index List](#) / [Help](#)

Keyword Search:

- When entering more than one keyword, leave a space between each word. Example: Fukuzawa learning  
- To search for a phrase, enclose the entire phrase in double quotation marks. Example: "information technology"

[Call number table](#) Availability of borrowing and ILL (intramural only)

**Items NOT included in KOSMOS II OPAC** Please check [Database coverage table](#), and use the following catalogs in addition to KOSMOS II OPAC

<b>Chinese, Korean, Arabic and Russian Books</b> Chinese, Korean, Arabic and Russian books can be searched here. Journals in those languages are included in KOSMOS II OPAC	<b>Eastern Books Acquired before 1961</b> Eastern Books acquired by Mita Media Center before 1961 can be searched here.	<b>Electronic Journals Title List (Keio only)</b> Electronic journals available at Keio Libraries can be searched here. Access is permitted only within Keio University's network.
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The Keio library catalog allows you to search in: kanji, kana, or romaji. If you are searching for works by the author 西村亨, you can use 西村亨, ニシムラトオル, or Nishimura Toru. Do not put a space between the family and personal name or the catalog will do an “and” search and locate books that include an author with the name Nishimura and another author with the name Toru. In the case of Romanized Japanese, do not use “o” or “u” to denote a long sound. (e.g. Toru, not Tooru or Touru).

When you do not have ISBN or ISSN, try title search or author search in KOSMOS II OPAC. Japanese word division rule is **slightly** different from North American practice.

eg ) Nihonshi (Japanese Word Division: one word)  
Nihon shi (ALA/LC Word Division: two words)

So change the combinations of your keywords, use truncation character (?), or try author search, if your title search does not work.

**STEP TWO:** KOSMOS II OPAC consists of catalogs from different campus libraries. You may want to limit your search results to “Mita” branch if you have a longer result list.

**STEP THREE:** Click on title to further verify your request.

**Periodical and serial titles**

On the full bibliographic record screen, click on Availability and location of each volume link to see the most up-to-date holdings information for periodical and serial titles.

As you see from the example below, the most current issue of this journal in their collection is volume 36 published in November, 2005. However, the brief holding information on the full bibliographic record screen only tells you that they have at least up to volume 24. + sign after the publication year information indicates they had an ongoing subscription when they last updated this information. They may have cancelled this subscription since, so please do not assume that + sign means they have a current subscription. You need to verify the accurate and current holding information before sending your request to Keio.

KOSMOSIH OPAC - Keio University

**Detail of Results** --- [Back](#)

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[Search Menu](#) / [Search Screen](#) ( [Advanced Search](#) / [Title List](#) / [Index List](#) )

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Click "Availability and location of each volume" to check the location of the issue you look for.  
 EJ = Electric journal

[\[Search Results\]](#) [\[▲Previous page\]](#) [\[Next page ▼\]](#)

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No. [2/3] [\[Tagged\]](#)

**山岳修験 / 山岳修験学会**

Publication = 豊前: 山岳修験学会; 東京: 名著出版(発売), 1985.9-  
 Numbering information = 創刊号(1985)-  
 ISSN = 0915-0978  
 Personal/Corp./Meeting name = [山岳修験学会](#)  
 = サンガクシュゲン ガッカイ

Libraries	Location	Shelving Title	Call Number
<b>Holdings</b>			
Mita	3F	<a href="#">Availability and location of each volume</a>	sangakushugen
	1<1985>-24<1999>+		

Shelving Title = sangakushugen

Status	Volume/Number	Libraries	Location	Call Number	Book ID
Available	(36) 2005.11	Mita	3F		
Available	(35) 2005.03	Mita	3F		
Available	(31) 2003 - (34) 2004	Mita	3F		10302778691
Available	(27) 2001 - (30)	Mita	3F		10302666478

## Books

Keio will lend books to the overseas libraries held in “Mita” branch collection with call numbers beginning with “A” or “B”, and published after 1960.

1. □	<a href="#">Kairaku no hondana : kotoba kara jiyu ni naru tame no dokusho annai / Tsushima Yuko cho.</a> --Tokyo : Chuo koron shinsha , 2003.1 --(Chuko shinsho ; 1678 )	Available	Hiyoshi	2F Reading Room(East)	S@019@Ts3@1	Available for ILL
	Available	SFC	3F Paperbacks	000@CH1@1-1678		
	Available	Mita	B1	A@019.9@Ts2@1		
2. □	<a href="#">Izumi kyoka</a> --東京 : 小学館 , 1992.1 --(Gunzo nihon no sakka )	Available	Mita	Special collections	MBL@T@l8@93	NOT Available for ILL
	Available	Hiyoshi	3F Reading Room(East)	B@910.28@lz1@17		
3. □	<a href="#">Margaret Drabble in Tokyo / edited by Fumi Takano</a> --[Shohan] --Tokyo : Kenkyusha , 1991	Available	Mita	B2	B@934@D11@1	
4. □	<a href="#">Les marchands silencieux / Yuko Tsushima ; traduit du japonais par Rose-Marie Fayolle</a> --Paris : Des femmes , c1988	Available	Hiyoshi	4F Reading Room(East)	KF0@913.6@Ts1@2	Available for ILL
	Available	Mita	B2	B@913.6@T6@4		
5. □	<a href="#">Ishihara shintaro ; shiroyama saburo ; furuyama komao ; oda makoto ; tsutsui yasutaka ; tomioka taeko ; nakagami kenji ; tsushima yuko ; mori atsushi</a> --東京 : 小学館 , 1988.2 --(Showa bungaku zenshu )	Available	SFC	3F North Floor	918.6@SH4@1-29	
	Available	Mita	Special collections	MBL@T@S34@1-29		

For more information about interlibrary loan and document delivery from Japan in North America, please contact the ILL/DD Committee of the North American Coordinating Council on Japanese Library Resources.

<http://www.fas.harvard.edu/~ncc/ildd.html>

This document is located at:

<http://www.fas.harvard.edu/~ncc/ildd/guides/GuideForKeioUniversity.pdf>

Please send comments/corrections/questions to:

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