Lesson Plan

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Class: History Seminar 401

Subject of the Lesson
Locating the primary and secondary sources about Japan's cotton/textile industry from the Meiji period that consisted of "grey literature"

Audience: Both Undergraduate and Graduate students as well as Researchers

Learning Objectives[1]

Participants will be able to:
- enhance skills and ability to utilize library resources and services
- understand various types of literature (primary and secondary sources: articles, statistics, opinion, news, etc.)
- understand concept of grey literature (producers, types, characteristics, and functions)
- select appropriate index databases for both primary and secondary resources
- select appropriate databases for grey literature on cotton/textile industry
- search appropriate databases effectively to locate relevant literature for the topic
- understand the strengths and weaknesses of relevant databases for the topic
- critically evaluate web sites for grey literature
- locate relevant literature on cotton/textile industry
- identify important primary and secondary sources for the topic
- obtain identified literature not available at one's own library through interlibrary loan (ILL) services

Content Outline

I.   Introduction
         Definition (what is primary source, what is secondary source, and what is grey literature?)

II. Understanding concept of grey literature
         Identifying producers of grey literature
         Organizational charts

III. Identifying types of resources for cotton/textile industry that fall into grey literature

IV. Where to find various types of literature for cotton/textile industry
         Primary and Secondary Sources: selecting indexes -- searching NACSIS WebCat, NDL OPAC, and OCLC WorldCat

         Grey literature: selecting indexes (consult with "Grey Literature" in Reischauer Institute's Newsletter, *Tsushin*, Vol. 8, No. 2)
         http://www.fas.harvard.edu/%7Erijs/publications/tsushin.html

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[1] This lesson plan primarily follows ACRL Standards 1, 2 and 3, as well as SAILS Skill Sets 2-7, 9, and 10.

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V. Evaluating Resources on the Web

       Identifying important primary literature on cotton/textile industry

VI. How to get help in the library
       Obtaining identified literature not available at one's own library
       Effective use of ILL services
       Special Libraries on the subject

Methods
Part I
- Brief lecture on library resources by type
- Brief lecture on grey literature

Part II
- "Subject Heading Shuffle" activity

       Cotton manufacture -- Japan.
       Cotton trade -- Japan.
       Investments, Japanese -- History.

       Cotton manufacture -- Japan -- History.
       Cotton spinning -- History.
       Cotton yarn industry -- Japan -- History.

       Textile industry -- Japan -- History.
       Textile industry -- Asia -- History.
       Investments, Japanese -- Asia -- History.
       Competition, International.

- "Keyword Shuffle" activity
       Wata（綿）
       Men（綿）

       Mengyo（綿業）
       Menshi（綿糸）
       Men kogyo（綿工業）
       Men seihin (綿製品）
       Seni (繊維)
       Boseki (紡績)

       Kotton（コットン）

Part III
- Guided searching: NACSIS WebCat, NDL OPAC, and OCLC WorldCat
- Participants identify appropriate indexes for locating both primary and secondary resources for cotton/textile industry.

Part IV
- Instructor demo of selected databases for grey literature
- Guided searching: participants exercise the following databases to identify important primary literature on cotton/textile industry

       e-Gov (Electronic Government, 電子政府)
       http://www.e-gov.go.jp/

Subsystem for Searching Archives at National Archives of Japan
http://www2.archives.go.jp/

Bibliography of the Cabinet's Policy Decision (閣議決定等文献リスト及び本文)
http://www.ndl.go.jp/horei_jp/kakugi/kakugi_main.htm

Proceedings of Meetings of the National Diet at National Diet Library
http://kokkai.ndl.go.jp/

The Japan Documentation Center (JDC) at Library of Congress
http://lcweb.loc.gov/rr/asian/jdc.html

- Question & Answer: participants explain why this resource can be considered as "primary (important) literature on the topic

Part V
- Brief lecture – where to get help

  Obtaining identified literature not available at one's own library
  Effective use of ILL services

  Special Libraries on the subject
    Senmon Joho Kikan Soran = Directory of Special Libraries, Japan. (Tokyo: Senmon Toshokan Kyogikai, 1969-, every 3 years) 「専門情報機関総覧」 専門図書館協議会

- Wrap-up; participants complete evaluation form