

National Coordinating Committee on Japanese Library Resources
Minutes of Winter Meeting Jan. 26-27, 1996
Berkeley Marina Marriott
Berkeley, California

Friday, January 26, 10:00-5:30
Saturday, January 27, 9:00-12:00

Present: K. Kahler, E. Krauss, Y. Matsudo, T. Miyakawa, H. Springer, M. Tamanoi, K. Brazell, I. Morita, E. Okuizumi, J. Reed-Scott, M. Mihori, D. Gregor

Absent: E. Westney, M. Paschal

I. Greetings

Margaret Mihori, attending NCC for the first time representing the Japan-United States Friendship Commission in the absence of Eric Gangloff, was welcomed to the committee.

II. Review and planning of on-going projects

A. JAPULS Japanese Book Donation/Distribution Project (Okuizumi, [Kahler, Springer])

NCC serves as an advisor to the CEAL Committee on Japanese Library Materials. E. Okuizumi reported on the November trip to Japan of several Japanese Studies librarians, M. Matsui/ H. Springer, S. Noguchi, E. Okuizumi, who selected books for their libraries under this project. Full report of this visit is attached. The NCC discussed concerns voiced by the Japanese Studies librarian community about the lack of communication on the availability of the materials and ways in which the materials might be made more accessible to other libraries.

As noted at the September meeting, arrangements have been informal; some agreements have been reached privately between an American and a Japanese institution, while the Committee on Japanese Materials has partially coordinated other arrangements. The logistics of this project are particularly difficult because the materials offered to libraries outside Japan are scattered among a number of Japanese libraries; there are no lists to check and a personal visit to Japan to review the materials is necessary; U.S. librarians should not create undue burdens on their Japanese colleagues who are making the materials available; at this time there is funding only for shipping from Japan, which can be expensive. The primary point in NCC's advice which will be communicated in a letter to the CEAL Committee from the NCC Chair is that information, including the names of the Japanese libraries participating in the project, should be made available to the U.S. Japanese Studies library community along with suggestions on how the materials can be reviewed. It was suggested that statements of interest be solicited from U.S. libraries so that visits might be coordinated to lessen the impact on the Japanese libraries and to

assist smaller libraries who might not be able to afford an acquisition trip in identifying a librarian or librarians who could review and select materials with their interests in mind. The Director will discuss these issues with M. Shibukawa during her Tokyo visit.

ACTION: K. Kahler, D. Gregor

B. Association for Cultural Exchange (ACE)-Japan

1. Japanese Art Catalog (JAC) Project (Matsudo, [Kahler, Miyakawa])

Good progress has been made on organizing JAC. On the ACE-Japan side a part time specialist is already at work collecting materials in Japan. The project has been approved by Keidanren (Federation of Economic Organizations) as a qualified project within its Kigyo-Maecenas Program (Corporate Cultural Patronage Program) and has acquired tax-exempt certification from the Japanese Internal Revenue Office. So, ACE-Japan's fund-raising efforts have this incentive for corporate donors. ACE-Japan intends to begin soliciting exhibition catalogs in early February and needs to know the U.S. depository library by early April.

NCC reviewed the draft of the solicitation for U.S. participation prepared by Y. Matsudo's subcommittee and made several suggestions:

a. Rather than thinking of them as "requirements", the characteristics which must be present in the depository library should be couched as "evaluation criteria."

b. ARLIS and as many other electronic mailing lists as possible should be used in order to get broad coverage for the solicitation; many strong collections of Japanese art exist outside of Japanese Studies libraries.

c. The concept of "building on strength" needs to be built into either the criteria or the scope of the project. The depository library selected must be a magnet site for study of Japanese art using the catalogs.

d. Discussion of whether availability on interlibrary loan should be one of the evaluation criteria illustrated the potential conflicts between wanting to make the materials available and wanting to protect them for future use. The NCC favored making the materials available on ILL.

e. Catalog records for the materials must be sent back to Japan for use in describing the same materials being made available in Japan.

ACTION: K. Kahler and Y. Matsudo to rewrite solicitation and send it to potential participants as soon as possible. There are tight deadlines on this project.

2. JS-NET Study Group (Miyakawa, [Gregor, Kahler])

Chaired by T. Miyakawa the Japan Foundation is sponsoring a study group (members are Dr. M. Nitta of the Institute of Social Science, Tokyo University, which sponsors the SSJ Internet site; Ms. Izumi Koide, Librarian of International House of Japan; Mrs. K. Hirose, Executive Managing Director at ACE-Japan; Mr. Shohei Muta, Program Officer at the Japan Center for

International Exchange) to develop a Japanese Studies Network (JS-NET) to support Internet-based Japanese Studies research for overseas use.

First activity of the Study Group is to do a survey to ascertain the current use and needs of U.S. researchers. The survey will be conducted by the NCC with \$1800 in support from ACE-Japan, a budget which must be expended by the end of March. Comments on the survey are due to ACE-Japan by Feb. 16 with the results of the survey received by March 8 and a report to the Japan Foundation by the end of March.

ACTION: Note short deadlines. The Electronic Resources Subcommittee will review the questionnaire and get comments to K. Kahler and to T. Miyakawa as soon as possible. E. Krauss will arrange for a graduate student to conduct the survey and summarize the results. The Electronic Resources Subcommittee will also consider the possibility of adding a few questions on use of American sources to the questionnaire for later discussion by NCC.

C. East Asian Libraries Cooperative WWW {summary of written reports}
(Gregor)

Summary report is attached.

Discussion resulted in conclusion that the NCC would not include in its March 1 grant application to JUSFC a request for additional funding for the project, but would very likely request funding for an electronic resources project for the August deadline.

D. Librarian Training Subcommittee Proposal (Kahler, [Gregor])

With the JUSFC denial of the request for Japanese Studies librarian graduate education fellowships, the Subcommittee of S. Minichiello, K. Kahler, and D. Gregor have attempted to gather data to meet the JUSFC criticism that an effective case for the need had not yet been developed. Although there is sense among Japanese Studies librarians that there is a shortage of trained professionals in their field, there is little hard evidence. It was noted that almost two-thirds of the current Japanese Studies librarians had come from outside the U.S., but it is difficult to know what this means for the future of the profession. Although the NCC will continue to work on the issue, it seems likely that focus on training needs will switch to more immediate needs and to upgrading skills to deal with electronic resources. A training proposal may also include end user training. A possible program on how to equip PCs for kanji display and retrieval along with training to access NACSIS (and other) files in Japan which could be offered to both Japanese Studies librarians and faculty at national and regional AAS meetings was discussed and will be further investigated.

Information was shared about a possible in-service training program being developed by Ms. I. Koide, Librarian at I-House, which would be offered to overseas librarians. Japanese language would be a requirement. T. Miyakawa will query Ms. Koide about the status of the proposal. The Japan Foundation may be interested in supporting courses in technical support for librarians.

ACTION: K. Kahler will speak with CEAL and AAS about future plans. T. Miyakawa and D. Gregor will talk further with I. Koide about her proposal.

E. Recon project (Gregor)

Because of the disparity of views expressed by the members of the Recon Subcommittee in the early stages of developing the recon survey, D. Gregor sought guidance from the NCC on directions for the survey. The NCC agreed that since a major goal of the survey was to seek funding for a recon project, the survey universe was the 24 libraries reported in the CEAL statistics to hold 40,000 or more volumes. Although it is important for other libraries to convert their holdings as well, it is likely that these 24 libraries with the largest collections will be the core of a cooperative recon project.

ACTION: D. Gregor and the Recon Subcommittee will continue to gather information and will later seek substantial funds to support recon both as an archival and retrieval tool and as a means of enhancing collection sharing.

F. NCC newsletter (Gregor).

D. Gregor indicated that her goal was to issue the NCC newsletter at the end of the first week in March. She solicited topics from the NCC; responses included JAPULS Project, Ace-Japan Exhibition Catalog Project, WWW Highlights, Maureen Donovan's program at the AAS, NCC's open meeting at AAS, MVS Project, Japan Foundation Library Support Program, response to e-mail only receipt of future newsletters to reduce postage costs.

III. Other topics

A. H-NET Program grant from Center for Global Partnership (CGP) (Miyakawa)

T. Miyakawa reported that CGP has funded H-Net (History Net) to build a network and to organize a workshop at the AAS meeting. H-NET coordinator is Prof. Richard Jensen at the University of Illinois. The amount of the grant is to be \$50,000.

B. The Zasshi kiji sakuin question (Miyakawa, [Kahler, Okuizumi])

T. Miyakawa and E. Okuizumi shared their latest information on the status of continuing the Zassaku after print publication ceases in March. NDL has decided to add Zassaku online distribution to overseas users to the Memorandum of Cooperation with NACSIS and operating arrangements are now under discussion in the two organizations. It will be a new service for NACSIS-IR overseas users. Information on how to register and get access will be announced in the near future on the WWW home page of NACSIS. NDL has also decided to provide magnetic tapes of the Zassaku to organizations and vendors other than NACSIS. Several vendors are interested and service will probably start some time in fiscal 1996. The delivery of CD-ROM versions of Zassaku to national libraries as part of NDL's exchange program will start from April, 1996. LC participates in this exchange arrangement. The CD-ROM version will have greatly expanded coverage: 5,500 titles rather than 3,000 and 230,000 articles rather than the 110,000 of the print version.

ACTION: NCC will monitor the NACSIS announcements and will ask NACSIS for progress updates, if needed.

C. The Electronic Resources Subcommittee - membership and goals (Krauss, [Morita])

Possible names of new members for the Subcommittee included Karl Lo, UCSD; Glenn Hoetker of Dewey Ballatine; Eddie Harrison, U. of Wash. K. Kahler will also contact Jack Cain for suggestions. Since E. Krauss will be leaving the NCC at the end of 1996, his replacement should also be considered.

D. Report from the Association of Research Libraries (Reed-Scott, Gregor)

J. Reed-Scott reported on ARL's "Global Resources Program." The AAU/ARL Task Force has asked that the foreign acquisitions projects be "scaled up" immediately, and the Project has been redefined to include access to all Japanese journal literature--not just sci-tech. The Feb. 4-10 trip to Tokyo of the Director and Don Simpson, CRL President at the invitation of NACSIS was instigated as part of the ARL Project. The focus of the trip will be discussions on access to Japanese journal literature, both bibliographic access and interlibrary loan/document delivery/etext access. D. Gregor requested that the NCC review a draft statement on **USER REQUIREMENTS FOR JAPANESE INFORMATION** which will be used as a basis for the discussion. The statement will be revised accordingly.

The AAU/ARL Latin American journal project was also discussed as a possible model for a project with Japanese journal literature. The idea will be revisited after the Director's visit to Japan when it is hoped the NCC will have a fuller understanding of opportunities for working with Japanese colleagues.

E. International Conference of Japan Specialists (Kahler)

Ms. I. Koide, I-House Librarian, has submitted a proposal to the Japan Foundation to fund an international conference of Japanese specialists organized by the younger generation of Japanese librarians. Status of the proposal is not clear. Before NCC can decide how it might be helpful, the Committee needs to know more about the proposal.

ACTION: K. Kahler will query Ms. Koide about status and contents of the proposal.

F. Fund-raising strategies

A number of suggestions for potential sources of funds came up in discussion. Although NCC projects must be program driven, there is also a need to understand the program priorities of potential funding agencies in order to try and match up the interests of the funding agency with those of the NCC.

G. Fall Meeting

Tentatively set for September 6-7 in Philadelphia or New York.

IV. Reports

A. Multi-volume Set (MVS) Subcommittee (Tamanoi)

Co-chaired by S. Noguchi and M. Tamanoi (with members T. Aoki, Harvard; S. Hastings, Purdue; K. Lin, U. Texas-Austin; H. Morimoto, UCB), the MVS Subcommittee will meet in Berkeley on Feb. 16 to review and recommend

on the MVS project applications. Yen 25,000,000 in acquisitions have been requested; just under yen 15,000,000 is available. Project procedures, building on those of previous years, have gone well. Potential conflicts of interest for members of the Subcommittee whose institutions have submitted proposals were discussed with the NCC members strongly indicating that conflicts of interest must be avoided and that the Subcommittee must be sure that its procedures do not permit such conflicts. At the same time NCC understands that it could work against the project to prohibit Subcommittee membership to those who intend to apply to the project.

ACTION: M. Tamanoi will convey the NCC instruction on conflict of interest to the Subcommittee.

B. Japan Documentation Center and the Library of Congress (Morita)

I. Morita reported on a recent "structural realignment" at the Library of Congress. Area Studies, headed by Carolyn Brown, reports directly to Winston Tabb who is now in charge of virtually all library services operations. Helen Poe is Chief of the Asian Division which is under Area Studies with the Japanese Section reporting to H. Poe. I Morita also reports to H. Poe.

The Japan Documentation Center and the Center for Global Partnership have emphasized the important goal of making full text of documents available on the Internet. JDC is working hard to accomplish this goal; it is also reviewing the labor intensive abstracting of documents and looking for more efficient ways to assist users in evaluating the contents of documents.

C. Committee on Japanese Materials/CEAL (Okuizumi)

E. Okuizumi reported that the CEAL Program at AAS will consist of two parts: a lecture series with Professor Yukuji Okita of Doshisha University and Professor Masao Ohta of St. Andrew's University and a practice series with Robert Britt, Law Library, U. of Washington, and a discussion about using the Zassaku in all its various formats.

D. Other items from the NCC Japanese Liaison (Miyakawa)

In addition to the reports included under other sections above, T. Miyakawa reported that the University of Tokyo has approved substantial funding for the Institute of Social Science- Japan to expand its database of information on research after World War II. This will be good news for social scientists in the U.S. and elsewhere. Mombusho has requested that SSJ not duplicate NACSIS, so the SSJ provides data and NACSIS does bibliographic files.

E. NEAC (Brazell)

K. Brazell reported on AAS-NEAC concern about access to LC's collections and preservation programs. The complaints could not be understood in terms of what is known about LC's services, and it was suggested that there be direct contact between concerned AAS officials and the Library of Congress.

F. Japan Foundation American Advisory Committee (Westney),

E. Westney not present.

G. Japan-United States Friendship Commission (Mihori)

E. Gangloff was unable to attend because of the need to work with congressional committee staff on understanding the role of the Commission and its funding status/needs. M. Mihori reported that there were three new Commissioners: Richard Wood, Earlham College; George Takei, actor; Ira Wolff, Kodak. Budget difficulties stem not only from the cost-cutting mood of the U.S. Congress (to which the JUSFC should be largely immune because its resources come from a trust fund), but also because of declining interest rates, particularly in Japan where the Commission has a number of bonds coming due which will be reinvested at very low rates. The MVS project is the third largest JUSFC grant, so there is almost certainly going to be an impact on the size of the grants the JUSFC can award. On Feb. 29 and March 1, the Commission will be doing a thorough review of program directions, with all programs on the table for consideration. It would be well for the NCC to have someone in an observer capacity at the review session. J. Reed-Scott has a conflict; K. Kahler will check on A. Heinrich's availability on those dates.

ACTION: K. Kahler.

ACTION: ALL. M. Mihori requested that we put the name of the person to whom an e-mail message is addressed in the header so that it will be sure to be read on receipt at the Commission.

H. Japan Foundation

M. Paschal not present.

I. Japan Foundation Library Support Program Advisory Subcommittee (Springer)

The Advisory Subcommittee met on January 15, 1996, at the Kress Seminar Room, at Columbia University. 51 applications in 4 categories were evaluated: 7 applications in LSA1, 29 applications in LSA2, 9 applications in LSB1, 6 applications in LSB2. Applications were ranked on criteria provided by the Japan Foundation as revised over the past several years based on Subcommittee recommendations. In addition, the Subcommittee recommended the following to the Foundation:

1) Because of the importance of human resources in library service, names of the specialist librarians for books on Japan be listed in the application forms for categories LSB1 and LSB2;

2) Due to the lack of a program for the acquisition of specialized hardware required for Japanese library resources, a separate component for hardware acquisition be added to the current library support program.

V. Final Review

A. Financial report/update (Gregor)

The Commission has authorized carryover of the 94/95 grant for the MVS Project in the amount of yen 4,594,481 to be used in 95/96. A request to reprogram the unused portion of the Director's salary and office expenses from 94/95 to the Electronic Resources Project can be acted upon now that the interim report was presented at the NCC meeting.

B. Wrap-up review and summary by the director and chair (Gregor, Kahler)

It was noted that much of the meeting had dealt with NCC's priorities for the development and use of electronic resources. E-mail follow-up discussions will be needed to develop proposals for the August JUSFC submission and for submission to other agencies and foundations.

Date: Fri, 10 May 1996 16:16:53 -0400 (EDT)
From: Karl Kahler <kahler@pobox.upenn.edu>
To: martini@login0.email.unc.edu
Cc: Karl Kahler <kahler@pobox.upenn.edu>,
Dorothy Gregor <gregor@library.berkeley.edu>
Subject: Special Reports

Dear Ed,

Here are two summaries of NCC minutes for the JEAL.

Thanks,
Karl

1. National Coordinating Committee on Japanese Library Resources
Winter Meeting
26-27 January, 1996
Summary of the Minutes

Members of the National Coordinating Committee on Japanese Library Resources (NCC) attending:

Karen Brazell, Cornell University
Dorothy Gregor, NCC Director
Karl Kahler, University of Pennsylvania
Ellis Krauss, University of California at San Diego
Yasuko Matsudo, University of Michigan
Takayasu Miyakawa, Mitsubishi Research Institute
Ichiko Morita, Japan Documentation Center, Library of Congress
Eizaburo Okuizumi, University of Chicago
Jutta Reed-Scott, Association of Research Libraries
Hisami Konishi Springer, University of Hawaii
Mariko Tamanoi, University of California at Los Angeles

Guest attending:

Margaret Mihori, Japan-United States Friendship Commission

Hosted by Dorothy Gregor, NCC Director, the NCC met in Berkeley, California, on the 26-27 January, 1996.

Eizaburo Okuizumi (Chicago) reported on the November trip to Japan of several Japanese Studies librarians, M. Matsui, H. Springer, S. Noguchi, E. Okuizumi, to review the Japanese Association of Private University Libraries (JAPUL)-sponsored Book Donation Project and to select books for their libraries. NCC members urged that the project have more open communication with the Japanese Studies community about how the exchange materials should be collected and distributed. Perhaps NCC could work with the project to sponsor a librarian to review and select for smaller libraries in the U.S. The NCC director will discuss this plan with M. Shibukawa during her visit to Japan.

Takayasu Miyakawa (Mitsubishi Research Institute) announced that the Japan Art Catalog (JAC) Project of the Association for Cultural Exchange (ACE) Japan has received tax-exempt certification. The JAC Project will begin

soliciting exhibition catalog donations in early February. NCC members revised the application form for libraries wishing to become the project's American depository library. This form will be distributed shortly, and NCC will choose the depository library by April.

The Japan Foundation is sponsoring a Japan Studies Network (JS-Net) Study Group, chaired by Takayasu Miyakawa, to advise on development of an Internet-based network for the study of Japan by overseas researchers. The Study Group will first do a survey to find out current usage and needs of U.S. researchers. Ellis Krauss (UCSD), chair of the Electronic Resources Subcommittee, agreed to carry out the survey in the U.S. with support from ACE Japan.

The Librarian Training Subcommittee will alter its focus away from general training issues towards training to upgrade skills for dealing with rapidly changing electronic resources. Perhaps a workshop will be offered at national and regional AAS meetings.

Dorothy Gregor (NCC Director) reported that as Recon Coordinator she and the Recon Subcommittee will be surveying libraries with holdings of more than 40,000 volumes to lay the groundwork for a proposal for support of a major recon project.

Takayasu Miyakawa and Eizaburo Okuizumi reported that the NDL has decided to add Zasshi Kiji Sakuin online distribution to overseas users in a Memorandum of Cooperation with NACSIS. NDL has also decided to provide magnetic tapes of the index to organizations and vendors other than NACSIS. Delivery of CD-ROM versions will start from April, 1996.

Jutta Scott-Reed (ARL) announced that the AAU/ARL Task Force has asked that foreign acquisition projects be scaled up. The project has been redefined to include all Japanese journal literature, not just sci-tech materials. Dorothy Gregor asked NCC to review a "User Requirements for Japanese Information" draft which will be used as a basis for discussion at a meeting in February with NACSIS.

Takayasu Miyakawa reported that the University of Tokyo has approved substantial funding for the Institute of Social Science-Japan (SSJ) to expand its database of information on research after World War II. SSJ will provide data; NACSIS will continue to provide bibliographic files.

Hisami Springer (Hawaii) reported that the Japan Foundation Library Support Program Advisory Subcommittee met at Columbia University on January 15 to evaluate 51 applications for support. The Subcommittee recommended that in the future the names of specialist librarians be listed for categories LSB1 and LSB2. They also suggested that a separate component for hardware acquisition be added to the current library support program.

(Karl Kahler)

2.

Open Meeting
National Coordinating Committee on Japanese Library Resources (NCC)

Honolulu, Hawaii
11 April, 1996

Yasuko Matsudo (Michigan), chair of the Japan Art Catalog (JAC) Project Task Force, announced that four institutions had applied to become the U.S. depository library for the JAC Project exchange. Members of NCC unanimously approved the recommendation that the Freer Gallery of Art/Arthur M. Sackler Gallery Library be the depository library.

Junko Kurita (ACE Japan) added that the Association for Cultural Exchange (ACE) Japan has already begun collecting donations from Japanese institutions and will send the first shipment of exhibition catalogs in early June. The Japanese depository library in Akasaka will open this fall.

Sachie Noguchi (Pittsburg) reported that all Multivolume Sets funded during the past three years by the Japan-United States Friendship Commission have been cataloged into the national databases. This is now the fourth year of support. The MVS Subcommittee reviewed applications from eight institutions and one consortium for materials costing more than 29 million yen. It recommended that the Commission fund the purchase of 447 volumes, 359 reels of microfilm, and 12,999 microfiches. All sets should be received and cataloged by June 1996.

Ichiko Morita (Japan Documentation Center, LC) reported that the Japan Foundation has asked a group in Japan to assess electronic information needs in the humanities and social sciences. Ellis Krauss (UCSD), chair of the Electronic Resources Subcommittee, reviewed a survey designed by ACE Japan and distributed a revised version to American researchers and librarians specializing in Japan Studies. The results have been presented to ACE Japan for use by JS-Net when planning future projects. The survey in the U.S. was funded by ACE Japan.

Dorothy Gregor (NCC Director) led an open discussion on future librarian training needs. The Librarian Training Subcommittee has suggested that NCC organize a travelling workshop to be given at the national AAS meeting as well as at the four regional AAS meetings on use of computer hardware and software and on use of NACSIS. The workshop would be offered to both researchers and librarians. Members of the audience suggested 1) that the workshop might be given at the Japan-Foundation-funded Japan Seminars as well, 2) that there be pre-workshop instruction and post-workshop follow-up, and 3) that perhaps each region could nominate someone to go to NACSIS for pre-workshop training.

Izumi Koide (International House of Japan) announced that the Japan Foundation has funded a new training program for senior Japanese Studies librarians. The four-week training session will be in Japanese at the National Diet Library. The focus will be on librarians from Europe.

Amy Heinrich (Columbia) reported that the Japan Foundation Library Support Advisory Subcommittee reviewed 51 applications for library grants and made final recommendations to the Foundation in concert with the American Advisory Subcommittee. The NCC Subcommittee also recommended to the Japan Foundation that 1) it add a new category to support computer hardware needs with funds separate from book support funds, 2) it ask applicants in categories AI and AII to select specific titles, and 3) it consider future support for material needs in high

schools.

Dorothy Gregor led an open discussion about future NCC planning. Consensus was that NCC should first focus on bibliographic access to Japanese books and other materials. Access should be both through databases and by means of ILL. Electronic access should strive for retrieval first of full-text journal articles and then of newspaper articles, documents, and government publications. Paper access should have a goal of opening up and improving ILL activities between the American library community and its Japanese counterpart.

(Karl Kahler)