



**National Coordinating Committee on Japanese Library Resources**

**THIRD BIENNIAL CONFERENCE**

*January 7 - 8, 1993*

*Kress Room, C.V. Starr East Asian Library  
Columbia University*

**REPORT**

**Members attending:**

Amy V. Heinrich, Chair  
Stephen J. Anderson, University of Wisconsin, Asst. Professor, Political Science  
Jack Cain, UTLAS International, Development Director, Asian Operations and  
International Marketing, Asian Department; on Jan. 7  
Karl Kahler, CEAL, Executive Committee, representing Maureen Donovan, CEAL Chair  
Sharon Minichiello, NEAC  
Tamiyo Togasaki, International House of Japan, Associate  
Warren Tsuneishi, Library of Congress, Chief, Asian Division  
Samuel H. Yamashita, Pomona College, Chair, Department of History  
Eiji Yutani, University of California--San Diego, Japanese Bibliographer, International  
Relations and Pacific Studies Library

**Also attending:**

Michael Paschal, The Japan Foundation, Research Associate  
Kimii Mitsui, NCC, Assistant to Chair

**I. Commencement**

**A. Attendees**

K. Kahler, Committee on East Asian Libraries (CEAL) Executive Committee member, attended in place of Maureen Donovan, Chair of CEAL. The Executive Committee will appoint a new CEAL representative, in accordance with NCC Bylaws, at their meeting in March. The new Chair of the CEAL Subcommittee on Japanese Materials will most likely be appointed as CEAL representative to the NCC. W. Tsuneishi, who is retiring as of February 3, was attending his last meeting as an NCC member. The Library of Congress will nominate a new representative to the NCC in April. Unable to attend due to prior unavoidable engagements or personal

emergencies were committee members: H. Kaneko, T. Rimer and D. Webster, also, Eric Gangloff of the Japan-U.S. Friendship Commission (JUSFC). A representative was not available from the Japan Foundation Center for Global Partnership (JF/CGP) due to a concurring January 15 office application deadline.

### B. *Terms*

The NCC reconfirmed that a term of service with the committee coincides with the regular calendar year, with the exception of the CEAL and the Northeast Asian Council (NEAC) representatives to the NCC who will be reappointed each March/April, in accordance with the AAS terms of office. The CEAL and NEAC representatives will officially assume their duties to the NCC at the NCC open meeting, which is held during the annual AAS meeting. Other reasons for the extension or shortening of terms, such as change in position, need for further consultation, etc., are acceptable in individual cases.

Although the terms of NCC committee members may expire, this is not expected to effect the duration of service on an additional subcommittee, task force or project. (The primary distinction between subcommittee, task force and project is that a subcommittee is considered to be permanent whereas the responsibilities of a task force or project are of limited duration). There is no ceiling on the number of subcommittees or task forces a person may join.

### C. *Members*

Committee members are permitted to serve on the committee more than once, in separate capacities, i.e., as a scholar or librarian, rather than as a organizational representative.

## II. *Bylaws/IRS status*

### A. *Bylaws*

K. Kahler and S. Anderson will review the Bylaws for inconsistencies before being sent out to the members for their signed approval. The revised Bylaws will incorporate:

Under "III. A. (Membership) Composition," change in wording in paragraph 1: "The membership shall represent . . . librarians and scholars from *a broad range of institutions with information on Japan.*"; and, *addition* to paragraph 2: "In addition, membership will include, as required, one or more specialists knowledgeable about the technological issues involved in the delivery of Japanese information."

Under "VII. B. Task Forces," change in wording: ". . . shall appoint Task Forces to accomplish *jobs* of limited duration."

*Add, "VII. C.," definition of "NCC project":* Projects may be initiated by the NCC, yet in most cases are presented by an interested second party; project participants are not usually NCC members. Although the NCC does not regularly handle the work involved with a project, it may assist through funding and counsel.

#### B. *IRS Status*

The IRS has indicated unofficial preliminary approval for tax exempt status 501C3 on December 28, 1992. Should all the final approvals be granted, the IRS estimates that it will take from 6-8 weeks for the NCC to receive the official letter of approval.

### III. *Status Reports*

#### A. *Multi-Volume Set (MVS) Subcommittee*

The 1992-93 fiscal year is the first year that the subcommittee will be deciding on applications for distribution of funds toward MVS acquisitions. The funds were granted by the JUSFC for the purpose of subsidizing purchases of valuable expensive sets not widely held or missing entirely from the holdings of libraries in North America. Based on the fact that the total cost of recommendations for MVS additions to present collections far exceeds the amount which was allotted to the 92-93 budget, the NCC plans to request an increased budget for MVS distribution for the next fiscal year. After the sets are purchased, the NCC will post this list of current acquisitions on the EAMEMNET and EASTLIB electronic bulletin boards. Decisions on applications will be made by mid-February.

The NCC recommended that applications for the 1993-94 fiscal year include 1) a date of publication before which a MVS subsidy will not be considered for, and 2) a requirement that the applicant survey other universities within the region to determine which libraries already hold the requested title/s.

#### B. *Recon Subcommittee*

The Recon Subcommittee is in the process of planning a large-scale research project on the state of retrospective conversion, with the advice and assistance of consultants and the library community in North America and Japan. The amount of funding available for recon in Japan and the number of recon services being conducted in Japan (i.e., by Kinokuniya, Maruzen) is considerable. A separate survey report will be submitted by the Japan liaison committee member, T. Togasaki, on the range of projects being conducted in connection with the National Diet Library, and Japanese national library organizations

and universities.

### C. *JF Library Program Advisory (JFLPA) Subcommittee*

M. Paschal remarked that although this year the ban was officially lifted on the awarding of library acquisition grants to ten major research institutions, it was surprising that only two of the ten institutions applied to the library program. Although any awards given to the research collections would necessarily reduce the number of awards given to smaller collections, it is hoped that the larger collections' capabilities in cataloging, on-line entering, and resource sharing would benefit the library community as a whole. M. Paschal also noted an increasing delays in libraries receiving books, which he hopes new provisions enabling awardees to utilize their customary vendors will help rectify.

S. Yamashita remarked that the opportunity to receive acquisitions, through the JF library program, is an incentive for smaller universities to develop their Japan studies program in order to increase their chances in the application process. The committee noted that the inclusion of the NCC in providing advice on criteria and ratings with which to judge the applications marks the first time that the library community as a whole has been incorporated in the selection process.

The JF subcommittee met on January 9, 1993, in the C.V. Starr East Asian Library at Columbia University, New York.

### D. "*JF Directory*" Update Survey

The scholars present at the meeting expressed that the *Directory* is an invaluable tool in locating Japan specialists, especially when considering the frequency of transfers. Although the *Directory* is comprehensive, some major Japan scholars, and particularly Japan specialists who are working as librarians, were inadvertently omitted from the 1989 edition. It was suggested that in addition to the overall list of Japan studies scholars, a sub-directory be included which lists librarians in Japan studies. The expected publication date of the new edition is 1995/96.

### E. *Database Task Force*

The Database Task Force will submit a draft report, by the NCC open meeting in March, intended for future use in creating a manual for librarians and scholars which will foster the use and knowledge of the on-line bibliographic systems available on the local and national levels. The NCC agreed to make the task force into a subcommittee. S. Anderson will recruit members. Future reports will examine areas such as CJK character exchangeability, the possibility of a universal UNICODE system, networking across Japan and the U.S., i.e., through systems such as INTERNET, and the sophistication and transferability of scientific and business orientated databases.

### *E. Database Task Force (Cont.)*

#### *NCC/Assc. of Research Libraries (ARL) Electronic Information Resources project*

A planning document was submitted by J. Reed-Scott, ARL, concerning a proposal for a pilot study to select several institutions at which the capabilities of 2-3 electronic information systems would be tested and the results analyzed to aid in the development of alternative models. Following through with this plan, the NCC decided to recommend this proposal be developed into a project of the Database Subcommittee.

### *F. CEAL Task Forces*

#### *1) Interlibrary Loan (ILL)*

The task force on ILL is making final revisions on a survey. The survey will gather information on ILL concerning the types of CJK materials most requested, the accessibility of such data in both hard copies and electronic text, the length of time materials are needed and renewed, and the overall usage, importance, and difficulties related to ILL. The ILL Chair, K. Troost, considers the fees which individual researchers must shoulder in order to use ILL, a major obstacle. E. Yutani, task force member, noted that the major university libraries seem to now be net borrowers instead of traditional net lenders, and wishes to inquire into this trend through the survey.

#### *2) Recruitment and Training of Librarians*

The Recruitment and Training task force is examining funding agencies in Japan which could sponsor a librarian training workshop, perhaps also incorporating the issue of the need for wide dissemination of information on available on-line resources which is currently being examined by the Database Task Force.

W. Tsuneishi proposed that the NCC solicit funding to offer library summer internships for graduate students in Japanese studies. The graduate students would be assigned to special projects and receive a stipend for their work. Additionally, fellowships for those entering the field of library science should be sought. He will provide a draft of such a proposal.

### *G. NEAC activities*

The Northeast Asian Council offers \$1,000 grants for individual research travel within the U.S. under two annual deadlines, November 15 and March 1. The committee, as a whole, and NEAC representative, S. Minichiello, agreed that the \$1,000 grant should be increased since the amount is not generally sufficient for minimum travel expenses. S. Anderson suggested that an alternative is to have scholars submit individual budgets which would be funded according to the amount of total money available. The NCC

members suggested more flexibility in application deadlines for certain research purposes. S. Minichiello restated that the grant does not cover the publication of research, nor does the money cover hardware or software purchases; the NCC agreed.

NEAC has consulted with Maruzen concerning fundraising for the donation of Meiji microfilm sets to five institutions selected by application last year. Fundraising is currently difficult in Japan and Maruzen is investigating foundation support.

#### H. *Serials Subcommittee*

The Serials Subcommittee will be asked to develop more focused goals, and revise proposals to be submitted to agencies such as Department of Education and the JUSFC for their consideration.

### IV. *Future Planning*

#### A. *Public Information*

The NCC is planning its first newsletter which is expected to be sent out in February. The first printing will be mass mailed to the scholar/librarian list which is being compiled by P. Steinhoff for the *JF Directory* survey. Individuals who then request to be kept abreast of NCC activities will be added to the NCC mailing list and sent the newsletter and any other informational items throughout the year. Furthermore, the NCC is compiling an in-house list of major educational and library centers in Japan and the U.S., eventually to include Britain, Europe, Russia, and East Asia, to also keep informed of its activities. Following the introductory newsletter and mailing, the committee aims to continue issues on a biannual basis. A budget will be submitted to JF for funding support of the initial newsletter.

#### B. *Survey on English language sources on Japan in the U.S.*

This survey is being drafted by Hitoshi Inoue, NACSIS, who will be consulting with the NCC, as well as ARL which has done similar studies, on the methodology and content of the survey, and on the analysis of the survey's findings.

#### C. *Funding*

The NCC will reapply to the JUSFC and the JF for funding for the 1993-94 fiscal year. Other places suggested to approach were the Asia Foundation, the Rockefeller Foundation, the Luce Foundation, ACLS and the Japanese business sector. K. Mitsui suggested that a professional consultant working in the area of fundraising for non-profit organizations could help tap the possible funding resources of the commercial sectors in

the U.S. and Japan, and will investigate the availability and cost of a number of consultants.

## V. *Information*

### *Library of Congress (LC)*

The Japan Documentation Center (JDC) of the LC plans to maintain approximately 9,000 items per year in the area of gray literature. (The Sasakawa Peace Foundation in Washington, D.C. has acquired approximately 12,000 items during its first year). The information will be available in English through *LC Direct* at four to six state libraries. W. Tsuneishi commented that there are difficulties in determining the level and types of demand for gray literature. T. Togasaki stated that the success of any library or information center must be evaluated from long range perspectives considering that dependable resources develop new and larger audiences over time.

## VI. *Conclusion*

The NCC will hold an open meeting during the Association for Asian Studies conference. The meeting will take place on Thursday evening, March 25, from 9:15pm to 11:00pm in the Santa Anita A room at the:

Westin Bonaventure Hotel  
404 S. Figueroa Street  
Los Angeles, CA 90071

All are welcome.

The committee plans to meet again on Friday, September 17, 1993, (from 1:00pm) and Saturday, September 18, (from 9:00am), at Columbia University in New York.

KM 1/15/93  
AVH 1/19/93